

Loan Performer Training Schedule

Crystal Clear Software Limited — Kampala, Uganda

SAMPLE DOCUMENT — for placement/testing purposes only

About the Training

This sample schedule outlines a typical Loan Performer training programme covering system setup, core loan and savings modules, reporting, and administration. Replace this file with the official schedule when it becomes available.

Sample Schedule

Day	Module	Topics Covered
Day 1	Introduction & Setup	System overview, installation, user roles & permissions
Day 2	Client & Savings Management	Client registration, savings products, transactions
Day 3	Loan Management	Loan products, appraisal, disbursement, repayment schedules
Day 4	Reporting & Analysis	Standard reports, portfolio analysis, custom report builder
Day 5	Administration & Q&A	Backups, security settings, troubleshooting, open Q&A

Requirements

Participants should be comfortable using computers and standard office software, and should have working knowledge of the microfinance business. A short assessment is administered at the end of the course, and a certificate is issued upon successful completion.

Contact

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